



Enrollment and Admissions Policies

Each year Bronx Charter School for the Arts will accept students eligible to enroll in New York City schools with admissions preference given to students residing in Community School District(CSD) 8. The application form asks for basic student information, and will be used to determine if the student does reside in Community School District 8 and if the student is eligible to receive Special Education or ELL services. Bronx Arts does not discriminate on the basis of academic achievement.

Bronx Arts will continue to recruit students by placing ads in local newspapers, posting on social media platforms like Facebook, Instagram, distributing and mailing flyers to community residents and community-based organizations and distributing information at community board meetings. All materials are offered in English as well as in the primary native languages of the school's largest English Language Learner demographic, which in this case is Spanish. In addition, Bronx Arts runs several open houses to allow students and families to meet the school faculty and staff. Families are invited to tour the school buildings and classrooms. We host multiple informational sessions from November until May by providing morning and evening in-person and virtually both in the morning and evenings.

We will continue to work with local pre-schools, community-based organizations, elected officials, and other community leaders to get the word out about Bronx Charter School for the Arts, admissions requirements, and timelines.

Information regarding the application procedures and timeline will be posted online and communicated through all of these events.

THE TIMELINE IS AS FOLLOWS:

September 30th the application for the upcoming school year will be made available to parents online via the common application and on the school's website: www.bronxarts.net.

March 31st will be the application deadline.

April 2nd we will hold a lottery if the number of applicants exceeds the number of seats available.

PREFERENCE RANKING

- 1st Preference - Returning students will be automatically assigned a seat in the school (unless the student's parent or guardian withdraws the student voluntarily).
- 2nd Preference - Any sibling(s) of a student already enrolled at Bronx Arts who applies to Bronx Arts will be given preference in the admissions lottery.
- 3rd Preference -Any child(ren) of a staff employed at Bronx Arts at the time of the lottery who applies to Bronx Arts will be given preference in the admissions lottery. The number of students accepted who are children of staff members cannot exceed 15% of the total enrollment.
- 4th Preference - Students who reside in the home district of the school is located in will be given preference in the admission lottery

The lottery will be held via Zoom after the application deadline. The lottery will be attended by a third-party auditor to ensure that the process is conducted transparently and in accordance with the policies laid out in this document and mandated by New York Education Law § 2854(2). Bronx Charter School for the Arts will

use a random number generator (via SchoolMint) to assign random numbers to all applicants to administer the lottery.

April 2nd families will be notified of their admissions status (admitted or wait listed). Families will need to complete all enrollment forms within one month of accepting a seat . If parents do not choose to enroll their student in Bronx Arts, we will consult the waiting list and offer students admission in the order they appear on the waiting list.

BACKFILL POLICY

To serve as many students as possible, the school will backfill all open seats through January 1st at all grade levels by offering them to families on the waitlist. For this reason, we have not accounted for student attrition in our enrollment or budgetary projections.

WITHDRAWAL PROCESS

The parent or guardian of a student may withdraw a student at any time. Should the parent request a withdrawal, the Principal will meet with the family to discuss the reason for withdrawal. If the parent still wants to withdraw the student, the parent will complete a withdrawal form and the Operations Manager will assist the parent with student placement if needed.

NON-DISCRIMINATION STATEMENT

A charter school shall not discriminate against or limit the admission of any student on any unlawful basis, including on the basis of ethnicity, national origin, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, religion or ancestry. A school may not require any action by a student or family (such as an admissions test, interview, essay, attendance at an information session, etc.) in order for an applicant to either receive or submit an application for admission to that school.